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Hon Meredith Hammat MLA  
Level 5, Dumas House  
2 Havelock St  
WEST PERTH WA 6005  
**Via email: [minister.hammat@dpc.wa.gov.au](mailto:minister.hammat@dpc.wa.gov.au)**

Dear Minister

## **CHILD AND ADOLESCENT HEALTH SERVICE STATEMENT OF INTENT - 2025**

On behalf of the Child and Adolescent Health Service (CAHS) Board, I acknowledge receipt of the Statement of Expectations and hereby present the 2025 CAHS Statement of Intent. The CAHS Board is fully committed to the delivery of this Statement of Intent and will provide regular and transparent reporting on its implementation, as directed.

### **System Management**

The CAHS Board (*the Board*) will continue to collaborate closely with the Department of Health (*DoH*) in its role as System Manager. Oversight of compliance with Policy Frameworks, performance against service agreements, progress on election commitments, and alignment with broader system reforms is embedded within the Board Reporting Framework. This ensures consistent accountability across all the Board Committees.

Delivering high-quality, safe, and family-centred clinical care remains the foremost priority of the Board. This commitment is underpinned by the 2023 – 2025 CAHS Strategic Plan, which, while due for review, will continue to place Safety and Quality at its core.

The Board has ensured transparency of regular reporting of clinical incidents, consumer experience, and complaints/compliments to both the Board and the Safety and Quality Committee. Consumer engagement is further embedded through their direct participation in Safety & Quality Committee meetings and active engagement and involvement in Board meetings and Consumer Committee forums.

## **Emergency Access**

The Board remains focused on improving Emergency Department performance and optimising patient flow. Monthly reporting of key performance indicators is tabled at all Board and Committee meetings, with any identified challenges addressed through targeted and accountable action plans.

The Board Chair continues to actively engage with and participate in the Minister for Health Ambulance Ramping Taskforce. All Demand, Capacity and Optimisation projects, including those aimed at enhancing patient flow and managing outpatient demand, are closely monitored by the Board and its Committees.

As Western Australia's primary provider of paediatric surgery, CAHS is committed to focusing on Elective Surgery Targets within resources/funding allocated. Performance is monitored by the Board and its Committees.

## **Sustainable Health Review**

CAHS remains dedicated to continuing to support the implementation of to the Sustainable Health Review (SHR) and its Enduring strategies.

As lead agency for Recommendation 8 and partnering across government to support children and families to thrive, CAHS has successfully established the Midland and Murdoch Community Hubs. Focus has now shifted to service delivery within these hubs and their integration with broader community systems.

CAHS is now prioritising the Early Years partnership between the State Government and Minderoo Foundation, along with the development of the First 1000 Days Framework. These initiatives will enhance developmental, health and educational outcomes for children and their families and caregivers.

## **Financial Performance**

The Board and its Committees will continue to ensure consistent oversight of financial performance, including management of FTE growth, whilst meeting activity targets. This includes where system policy or election commitments require resourcing to improve productivity. The Board will carefully and responsibly manage other costs and cash balances.

Both the Board and Executive proactively engage with the System Manager and other authorities on matters of financial concern.



## **Workforce**

To support a sustainable workforce, the Board - through the People, Capability and Culture (PCC) Committee receives comprehensive reporting on employment, recruitment and retention.

The Clinical Advisory Group has been reinvigorated by the Board to provide a direct channel from the clinical workforce to the Board and PCC Committee. Workforce consultation feedback is actively reviewed to inform responsive governance.

Implementation of the WA Health Workforce Strategy 2034 remains a standing agenda item for the PCC Committee. Engagement with industrial unions is undertaken in good faith and in alignment with the guidance of the System Manager. CAHS continues to implement enterprise bargaining outcomes led by the System Manager, such as the successful introduction and implementation of Nurse-to-Patient Ratios in the Emergency Department.

## **Election Commitments and Key Projects**

CAHS will continue to deliver on Government identified Election Commitments and Key Projects.

The Board will continue to ensure oversight of streams of projects and commitments specifically undertaken by CAHS including Child Development Service reforms, immunisation programs, mental health reforms and the WA Children's Hospice. The Board will remain cognisant of any new projects arising specific to CAHS and include within future reporting.

The Board will continue to note updates provided by CAHS staff on System Manager led programs, including those listed above, the Human Resource Management Information System and Electronic Medical Record Programs of work.

## **Procurement**

The Board is committed to ensuring that strong procurement governance and oversight exists for all procurement activities that CAHS staff are responsible for. This includes transparency, accountability, and value for money, in all purchasing decisions in compliance with all relevant policies and frameworks. CAHS remains committed to supporting local businesses and manufacturers wherever possible through its procurement processes, in line with government policies.

## **Advice to Government**

The Board is committed to providing timely, evidence-based advice to the Government on matters of significance to the Health Service particularly those of public interest or aligned with Government priorities.

The Board values its relationship with the Minister for Health and welcomes opportunities to brief the Minister on strategic progress and key developments. In the interim, the Board and CAHS will



continue to report transparently against this Statement of Intent and will provide a comprehensive Annual Attestation Statement.

### **Media and Communications**

The Board ensures all media and communication activities are conducted in accordance with System Manager protocols. The Board remains committed to supporting the Minister's Office by ensuring appropriate co-ordination and approvals are in place for all public communications.

Yours sincerely



Ms Pamela Michael

**Board Chair**

**Child and Adolescent Health Service**

29 July 2025

